



STUDENT HANDBOOK 2010-2011

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PRINCIPAL

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VICE-PRINCIPALS

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www.hamptonhigh.ca

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

POSTAL CODE _____ PHONE _____

STUDENT NO. _____ HOMEROOM _____

MISSION STATEMENT

The purpose of Hampton High School is to promote academic excellence, a passion for learning and a sense of citizenship, and to encourage an appreciation for the richness and diversity of life. It is our intent to provide, to all, a safe and nurturing environment, in which students can realize their potential as contributors to an enlightened and educated community.

GENERAL INFORMATION

DAILY SCHEDULE

O' Canada / Announce. 8:30 – 8:35 a.m.

Period 1	8:35 – 9:35 a.m.	Working Per.	11:54 – 12:25 p.m.
Period 2	9:39 – 10:39 a.m.	Lunch	1 2:25 – 1:25 p.m.
Break	10:39 – 10:54 a.m.	Period 4	1:25 – 2:25 p.m.
Period 3	10:54 – 11:54 p.m.	Period 5	2:29 – 3:29 p.m.

SCHOOL CHEER

Created by Samantha Miller, 2008

H-E-L-L-O

Hampton Huskies say HELLO!
You know you're heading for defeat
When you hear the Huskies' beat.
Listen to our rockin' sound
This is how we break it down...

SAY WHAA'? ~ HUSKIES!!

SAY WHAA'? ~ HUSKIES!!

*end with a gigantic howl

TEACHING STAFF

PRINCIPAL: Celinda Van Horne
VICE-PRINCIPALS: Gail MacKinnon
Robert Chapman

ENGLISH LEARNING COMMUNITY

Rosemary Southard (*SPR*)
Stephanie Bellamy
Ruthie Fullerton
Olivia Donovan
Sarah Parsons
Mary-Alice Spurr-MacKay
Ken Stackhouse
Toby Stoddart

HUMANITIES/FINEARTS LEARNING COMMUNITY

Andrew Peters (*SPR*)
Jim Boyd (Art)
Robert Chapman
Christine Dowling (Music)
Glenn Hall (Art)
Mark Perry
Dianne Saulnier
Sonja Travis

MATH LEARNING COMMUNITY

Brent Golding (*SPR*)
Bryan Bellamy
Donald Currie
Laura Myers
Alex Richard
Susan Walsh

SCIENCE LEARNING COMMUNITY

Stephanie Lawson (*SPR*)
Mike Breen
Gary Caines
Donna Fry (+Phys Ed)
Allison Gates
John Hooper (*Athletic. Dir.*)
Chris MacKenzie
Patricia Melanson
Steve Orr
Gail MacKinnon

STUDENT SERVICES LEARNING COMMUNITY

Paula Aasen-Haines (*SPR*)
Joanne Abbott
Tara Finnigan
Krista Hovey
Sue Rourke

TECH. LEARNING COMMUNITY

Brian Haas (*SPR*)
Angela Green
Wendy Carpenter
Hardy Cameron

FRENCH LEARNING COMMUNITY

Ray Lacenaire (*SPR*)
Maureen Casey
Beverly Ross-Fielding

SCHOOL CALENDAR 20010-2011

<u>Month</u>	<u>Dates</u>	<u>Days</u>	<u>Events</u>
September	6	Monday	Labour Day
	7	Tuesday	First Day for Students
October	8	Thursday, Friday.....	P.D. Days
	11	Monday.....	Thanksgiving
November	5	Friday.....	9-12 P/T Conferences
	11	Thursday.....	K-8 P.D. Day
December	23	Thursday.....	Remembrance Day
	10	Monday.....	Last Day for Students
January	11	Tuesday.....	P.D. Day
	24- 28	Mon. – Fri.	Students Return
February	1, 2	Monday, Tuesday.....	H. H.S. Exams
	3	Wednesday.....	Turn Around Days
March	7-11	Monday-Friday.....	First Day of Second Semester
	8	Friday.....	March Break
April	22	Friday	K-12 P/T Conference
	25	Monday.....	Good Friday
May	6	Friday.....	Easter Monday
	20	Friday.....	Provincial Subject Council Day
June	23	Monday.....	NBTA/AEFNB AGM's
	13-17	Monday-Friday	Victoria Day
	24	Friday.....	Exams
			Last Day for Students

STUDENT FEES

Each student at Hampton High School is required to pay a student fee of **\$40.00** which covers the cost of having a locker, the Student Handbook, a student card, (which provides discounts to dances and other events), and helps the Student Council purchase and finance a host of programs, activities and materials. It also covers the cost of a lock for Grade 9 students, which they are then expected to keep until they graduate. Replacement locks cost \$7; only school locks can be used on lockers. Lockers are assigned with the expectation that all book bags will be stored in them.

Students in sports will also be expected to pay, through an athletic fee, a portion of the substantial costs involved in the operation of a high school sports team. Students must pay their student fee in order to

participate on a varsity school team. Occasionally, students will be asked to help pay for class projects or initiatives or to purchase consumable materials for some courses.

Course Fees for 20010-2011 include:

Mill & Cabinet 120, Framing & Sheathing 110, Applied Technology 110.....	\$12 ea.
Introductory Electronics 110, Micro Electronics 120.....	\$10 ea.
Robotics & Industrial Automation 120, Advanced Keyboarding 110, Information Technology 110, CAD 110/120.....	\$5 ea.
Culinary Tech 110 and 120.....	\$20 ea.
Art 9 and 10.....	\$6 ea.
Visual Arts 110 and 120.....	\$33 ea.
Outdoor Pursuits 110.....	\$85 ea.
District Instrumental Fee.....	\$35 ea.
Computer Graphics.....	\$5 ea.
C.A.D.	\$5 ea.

POLICIES AND PROCEDURES

STUDENT BEHAVIOUR

Students are expected at all times to treat school property, school staff, fellow students and themselves with consideration and respect. All teachers, staff and coaches at Hampton High have the right and responsibility to expect acceptable student behaviour.

Some specific expectations are as follows:

1. Students are to be punctual for class and for handing in assignments.
2. Students are expected to come to class prepared, and to keep course materials, lockers and desks neat and well-organized.
3. Students are expected to complete all homework assignments and to be responsible for catching up on work they have missed.
4. Students are not permitted to consume food or beverages during class time.
5. Profane language is not permitted.
6. Students are not permitted to have any illicit substances and paraphernalia (including alcohol) on school property.
7. Students are not permitted to fight under any circumstances.
8. Students are expected to be neat, clean and modest in appearance. Anything with offensive messages or which promotes drugs, profanity, sex, racism or violence is not permitted to be worn in school. Clothes should not expose undergarments, shorts and skirts must be at least mid thigh in length and tops are to connect with the bottoms covering the waist and chest. No spaghetti straps, tied halter or tube tops.
9. Head coverings of any sort for both genders are not permitted.

10. Cheating on tests, exams and assignments is forbidden and will result in parents being notified and no value being given for the work.
11. The throwing of snowballs is not permitted on school property.
12. Students are not permitted in the wooded area surrounding the school during the breaks.
13. Personal electronic devices are not permitted to be used during instructional hours.
14. Washroom use should be limited to breaks. Students are not permitted out of class during the first and last fifteen minutes in a period. When emergencies do arise students are expected to take an appropriate time out of class and to use the closest washroom.

PROMOTION POLICY

All students at Hampton High School are required to attain a mark of 60% in each course in order to be successful in the course.

Students in Grades 11 and 12 are on a credit system and are required to successfully complete 17 out of 20 possible credits, as outlined in the Course Calendar, available on the school's website www.hamptonhigh.ca.

Students in Grades 9 and 10 have a common curriculum consisting of Math, English, French, Social Studies and Science and specialty subjects Art, Music, Physical Education, Broad Based Technology and Career Focusing. Students in grade 10 may take one elective and upon successful completion will have one credit towards graduation.

Promotion meetings are held at the end of each school year and, on the basis of input from all of the student's teachers, a determination is made as to whether the student should repeat the year, attend summer school, or be recommended for a specific program.

LITERACY INITIATIVES

The Grade 9 Professional Learning Community has completed its English Language Proficiency Assessment (E.L.P.A.) Preparation Manual, and it will be used by all grade 9 teachers at HHS again next year (and available to all teachers provincially). The manual now functions as the foundation genre mapping, currently being undertaken at the high school level in our district. We will continue to promote literacy across the curriculum, especially at the grade 11 and 12 levels. Improved scores on the E.L.P.A. have reduced the number of required class sections of Literacy 110, but that course continues to run for students struggling with the provincial assessment.

We will also continue to promote those literacy initiatives developed at the school level, including: book clubs, library acquisitions and promotions, P.I.S.A. strategies, website pages, etc..., as well as district literacy initiatives. Please check the English Department web pages for updated lists of student reading selections; it's a great resource to help all students identify popular titles that they may enjoy reading.

NON-SMOKING

Hampton High School is a smoke free environment. Therefore, smoking is not permitted anywhere on school grounds. Each classroom is provided with a map of the school property which indicates the smoke free area. Students who wish to stand and smoke must walk to Main Street and stand on the Main Street side of the railroad tracks in order to smoke.

Once off school property, students may light a cigarette and smoke while *walking toward* Main Street.

Consequences for not abiding by this policy are:

1st offence:

Confiscate material, telephone parents, warning letter

2nd offence:

1-day in/out-of-school suspension (funding dependent)

3rd offence:

3-day in/out-of-school suspension (funding dependent)

4th and subsequent offences:

Out-of-school suspension (5 days, if no in-school available)

Some student smokers share cigarettes. Therefore, it should be quite clear that, if a student is on school property and one or more members of the group is smoking, all students in the group will be punished.

To assist students with their efforts to stop smoking, Hampton High School is working with Ridgewood Addiction Services to provide programs and support.

SCHOOL PROPERTY

All students are encouraged to take pride in their school and treat school property with respect. This includes not only the building itself, but the textbooks, equipment, lockers and library books. If students damage or lose school property, they are expected to make restitution.

DISCIPLINARY PROCEDURES

(specific consequences will be outlined on our web site)

If students do not abide by the rules within a classroom, they can expect to be disciplined by the classroom teacher.

Continued poor behaviour may include referral to an SPR, loss of school privileges or the assignment of detentions. In addition, and in accordance with School District policy, a warning letter will be sent to parents. After this, the student faces suspension from school. In the case of very serious infractions, students can be suspended

immediately without a warning letter being sent. Fighting, playing with fire, smoking in school, possession of illegal substances, or extreme insolence towards a teacher are examples of serious infractions. Suspension can vary in length from one day to the remainder of the semester. If a student is suspended from school for a second time, he/she and at least one parent may be required to meet with a school administrator to review the student's behaviour and establish conditions for a return to school. A third suspension from school may result in a request to the Director of Education to suspend the student for the remainder of the year.

After-school detentions are held from 3:30-4:30pm every Tuesday and Thursday in room 110. Students who choose to miss their detention will have a follow up meeting with their Vice Principal and receive a one day suspension.

Periodically, searches of lockers will be conducted by school administration to ensure cleanliness and absence of contraband materials.

According to School District policy, the Principal is required to report to the RCMP any act which could result in criminal charges being laid. This includes fighting, theft, sexual offenses, possession of illegal drugs or any incident involving fire.

The possession, use, or association with alcohol or illegal drugs on school property or at any school event is viewed very seriously and will automatically result in a 5 day suspension from school and charges being laid by the police. This type of activity will not be tolerated at Hampton High School.

ATTENDANCE PROCEDURES

It is vitally important that students attend school and classes on a regular and punctual basis. With semestered courses, every class is very important and should not be missed without a very good reason. If a student must be absent, or tardy, following are some general guidelines:

1. a phone call or note in advance from the parent or guardian to the teacher is helpful to assist in planning;
2. a note to the homeroom teacher should be submitted by the second day after the absence, or the student is subject to a school detention;
3. students must provide each of their teachers with advance notice if they will be absent because of a school-related activity;
4. students who arrive at school late or leave early must sign in/out at the office.

5. Teachers will enter a mark of '0' for any forms of evaluations missed due to an absence. This '0' will be replaced with an actual mark once the student has completed the evaluation upon their return to that class.

Hampton High School is determined to ensure good student attendance.

ATTENDANCE GUIDELINES

When a student misses at least one subject period the auto dialer will make a call home each evening to notify parents of any absence(s). After five (5) missed subject periods, a letter will be sent home, the student's home room teacher will meet with that student, check that notes have been received and decide if a referral to Guidance is necessary. When the student has missed ten (10) subject periods, a second letter will be sent home and a Vice Principal may choose to meet with the student. Research clearly confirms the strong connection between regular attendance at school and success.

ATTENDANCE INCENTIVES

In order to encourage students who make good attendance a priority we also have an incentive system for grades ten, eleven and twelve.

Any student who has missed five or fewer subject classes during a semester and are taking a level 3 or 0 course may request to waive one final exam for that semester. A number of conditions, as follows, would apply:

1. two tardies is equivalent to one absence;
2. absences required due to school-related activities will not be considered as absences for the purpose of this policy – all other absences will be;
3. suspensions will count as absences;
4. a student cannot waive an exam in a course which he/she is failing but could mathematically pass by writing the exam;
5. the student's mark in the selected course will be based on the semester's mark;
6. the permission of the teacher in the selected course is required, all outstanding work must be completed and the teacher's decision is final.
7. in the event of a discrepancy between the computer records and the teacher's records, the latter will be considered correct.

ADVANCED PLACEMENT (AP) EXAMS

Students writing an exam in Advanced Placement courses are:

- a) able to miss other classes on the day of an AP exam,
- b) to be marked with an 'S' in attendance for a school related absence and

- c) are responsible for all missed work (teachers will continue teaching as usual).

APPEALS PROCEDURE

Appeals of suspensions are possible if the student has accumulated more than five (5) days' suspensions in any one school year. Appeals should be made to the School Principal within 10 days of receiving the suspension letter.

STUDENT COUNCIL

Hampton High School has an excellent and very active Student Council.

<i>Staff Advisers</i>	Mme Casey	Mrs. Fry	Mr. Haas
	Mrs. Parsons	Mrs. Richard	Mrs. Van Horne

<i>Student Executive</i>	President: Noah Clark
	Vice-President: Nic Robichaud
	Secretary: Avi Diggle
	Treasurer: Matthew Koval

<i>Grade 9 Reps</i>	Trista Clark
	Chandler MacKenzie

<i>Grade 10 Rep</i>	Erin Gesner
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<i>Grade 11 Rep</i>	Jeff Durley
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<i>Grade 12 Rep</i>	Hannah Duguay
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The Student Council conducts student government in the school, looks after finances for sports teams and other student groups, represents interests of the students, does some fund-raising and organizes student activities such as dances, presentations, orientation and special events. Hampton High School spirit clothing will also be on sale at various times throughout the year.

DANCES

Numerous dances will be held during the year under the guidance of the Student Council and its faculty advisers. Dances are an important part of our students' school lives and an opportunity to socialize in an

informal atmosphere.

Parents are always welcome to attend dances and to help chaperone. If you're interested, please let us know.

In order for dances to run smoothly the following guidelines are normally followed:

1. Once students are in, they are not permitted to leave. Should a student choose to leave a dance before it is over, he/she is not to be readmitted.
2. No one is permitted in after 9:30 p.m.
3. Students may sign in one guest and those who do so are responsible for their guest's behaviour. The guest should be a graduate of Hampton High or a high school student at another school.
4. Anyone associated with the use of an illicit substance will be suspended from school for five days, excluded from future dances, charges will be laid by the RCMP and parents will be called to take the student home.

PARKING/DRIVING ON SCHOOL PROPERTY

It is a privilege to drive to school and students who wish to bring vehicles to school must park in the assigned student parking areas. There are a limited number of paved spaces at the front of the school from the walkway/bridge down toward Elizabeth Avenue. Should demand warrant, these will be allocated at the beginning of each year by lottery. In addition, students may park at the back of the school on the gravel area but do so at their own risk. Vehicles issued parking passes must have these visible at all times. Any student who parks in an area not designated for their use risks being towed at the owner's expense. A student who chooses to drive clearly recklessly at school will not be permitted to drive on school property.

SCHOOL/COMMUNITY RELATIONS

It is of great importance to us that Hampton High School maintains a close and supportive relationship with parents and the community. We therefore encourage parents to seek involvement in school programs and activities. Some areas in which parents might be able to assist include:

- Volunteering in the library
- Chaperoning dances
- Driving students to games and events
- Assisting with Drama Productions
- Acting as guest speakers in classes
- Coaching sports teams

If any parent would like to help or have questions or concerns, please

do not hesitate to contact us.

Parents will be receiving information when school starts on our Parent School Support Committee (PSSC). By government mandate, every school in New Brunswick has a PSSC which serves in an advisory capacity on school issues. Elections for a number of positions take place in September. This Committee has served a very valuable role in the past helping develop a School Improvement Plan, Mission Statement, erecting a Reader Board in front of the School, conducting a Parent Perception survey and developing a number of initiatives to improve school life.

Hampton High School Student Extracurricular Participation Guidelines

Students who participate in extracurricular activities and represent the school through their participation are expected to maintain an acceptable level of behavior in class, attend all classes, go to class prepared (with homework completed) and be passing a minimum of 3 out of 5 courses. When considering academic standing the reporting periods of January and June will be used to determine continuing eligibility. Regarding eligibility, participation is based on the last semester enrolled. Thus, if a student drops out/quits school, then they must complete the entire semester prior to the season.

Should a student be absent without excuse from school on the day of a game or event, they will not be able to participate in any extracurricular activities that day. In the case of drama productions, students may risk eligibility for future participation in school based and/or out of school productions.

If these guidelines are contravened by a student participating in an extracurricular activity, he/she will be warned by the teacher involved and corrective action will be at the teacher's discretion. At this point the teacher will contact the Athletic Director who will then follow through by contacting both the faculty advisor/coach and the parents about the student's situation.

If the problem continues, the student risks suspension from the extracurricular activity. The teacher will contact an administrator (principal or vice-principal) and review the case. The administrator will then contact the Athletic Director who in turn will contact the faculty advisor/coach involved about the action to be taken.

Any discipline referrals to the office resulting in an out of school suspension will also include, as a minimum, suspension from the student's next game/event. Continued failure to comply with these stipulated conditions may result in the student being suspended from

participation in any extracurricular activities for the remainder of the semester. Other consequences may follow from a student's failure to adhere to school law and/or District policy.

Any student who is a member of any club/team/activity at Hampton High School and is involved in the use of alcohol and/or drugs while at school or during a school event, will be removed from that club/team/activity and receive a suspension from school for five days. Students participating in extracurricular activities will be informed of these guidelines by the faculty advisor/coach.

Given the above guidelines, it is also recognized that each case will be unique and any action will be considered in that light.

Revised June 2010

EXTRA-CURRICULAR ACTIVITIES

Hampton High School offers a wide variety of extra-curricular activities and encourages all students to participate in at least one of these in order to expand and develop their interests. All athletic fees and participation fees are non-refundable. Included in our huge variety of activities are the following:

1. Sports (male and female) – basketball, soccer, badminton, hockey, volleyball, rugby, football, track-and-field, cross country;
2. Intramural Sports (at noon);
3. Student Representative Council (student leadership);
4. Yearbook Committee;
5. Drama;
6. Improvisational Team;
7. Technical Crew;
8. Library Club;
9. Teens Against Drunk Driving (TADD);
10. Celebrate What's Right With the World;
11. Grad Class Committee;
12. District 6 Strings Orchestra;
13. Jazz Band;
14. Choir;
15. Chess/Games Club;
16. Dance Committee;
17. Green Team;
18. Amnesty International;
19. Mock Trial Team;
20. Social Studies Challenge;
21. John Humphrey Model U.N. Team;
22. Inter School Christian Fellowship (ISCF);
23. Women's Issues Discussion Group

EXTRA-CURRICULAR RECOGNITION

Starting in 2010-11, an End-of-Year Extra-Curricular Awards Banquet will be held to recognize the achievement, participation and success of students in all extra-curriculars. This includes activities related to the arts and athletics.

As well, an Extra-Curricular Achievement (Letter) System will be launched for the first time at HHS, the criteria of which will be explained, in detail, early in September, 2010.